



SAS NETBALL CLUB

ACCIDENT & EMERGENCY PROCEDURE

Guidelines for dealing with an Incident/Accident

- Stay calm but act swiftly and observe the situation. Is there danger of further injuries?
- Listen to what the injured person is saying.
- Alert the first aider who should take appropriate action for minor injuries.
- In the event of an injury requiring specialist treatment, call the emergency services.
- Deal with the rest of the group and ensure that they are adequately supervised.
- Do not move someone with major injuries. Wait for the emergency medics.
- Contact the injured person's parent/guardian.
- Complete an incident/accident report form.



**SAS NETBALL CLUB
ACCIDENT & EMERGENCY
PROCEDURE**

ACCIDENT/INCIDENT REPORT FORM

To be used for medical, discipline, child protection issues

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| Venue | Location of accident/incident |
| Date of accident/incident | Name of individual(s) who dealt with the accident/incident |
| Nature of accident/incident | |
| Details leading up to the accident/incident | |
| Details of all club members involved | |
| Details of action/events after the accident/incident | |
| First Aid treatment given | |
| SignedDate..... (coach) (print name) | |
| SignedDate (First aider) (print name) | |